



PenPeers Platform

The First Platform for Authors and co-Authors

[Start Writing](#) →

1 Overview

Penpeers is the first platform to bring together authors for easy collaboration to create a book, a magazine, or a newspaper. It enables anyone with a good book idea to create a project and work with co-authors to bring the book to completion. An existing group can join the platform to use its tools to coordinate the project, or an author with an idea can use the service to find suitable co-authors.

This service is designed for any book that is suitable for co-authorship in a wide variety of genres, including academic and scientific, courseware, travel guides, history, collections of poetry, and short stories. The subject matter must not violate the service's terms.

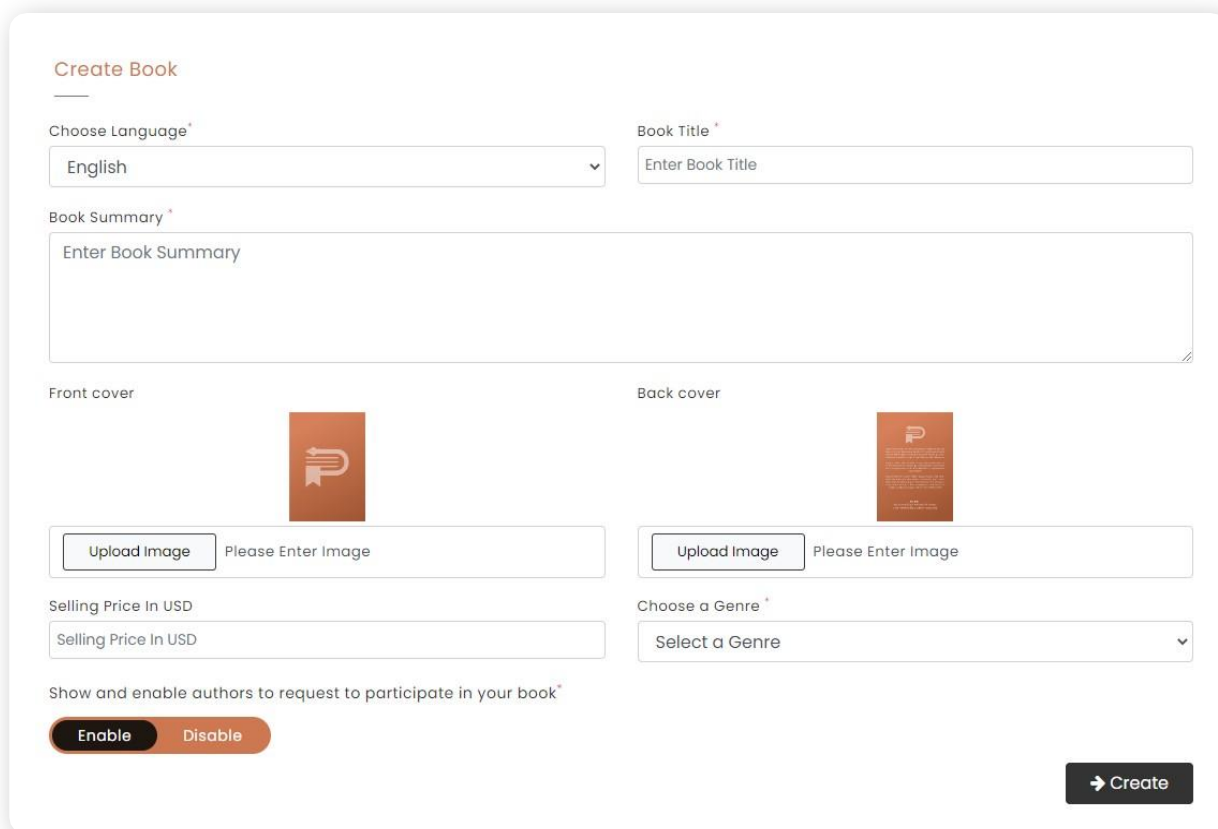
2 Features

2.1 Start a new co-authorship project:

You can add a new book by adding its title, genre, description, or the language of the content.

You can upload the front cover image and back cover image of the book.

You have the option to enable receiving the participating request to join in writing the book or not.



The screenshot shows a 'Create Book' form with the following fields and controls:

- Choose Language***: A dropdown menu with 'English' selected.
- Book Title***: A text input field with the placeholder 'Enter Book Title'.
- Book Summary***: A large text area with the placeholder 'Enter Book Summary'.
- Front cover**: A placeholder image of a book cover with an 'Upload Image' button and the text 'Please Enter Image'.
- Back cover**: A placeholder image of a book cover with an 'Upload Image' button and the text 'Please Enter Image'.
- Selling Price In USD**: A text input field with the placeholder 'Selling Price In USD'.
- Choose a Genre***: A dropdown menu with 'Select a Genre' selected.
- Show and enable authors to request to participate in your book***: A toggle switch with 'Enable' selected and 'Disable' as an alternative option.
- Create**: A dark button with a right-pointing arrow and the text 'Create'.

2.2 Edit book details:

The lead author of the book can change any of the book details: its title, genre, description, or the language of the content.

The author can change the front cover image or back cover image of the book.


The author can toggle the option of receiving the participating request to join in writing the book or not.


Edit Book Details

Choose Language*
English

Book Title*
The Declaration of Faith

Book Summary*
Moon Light Shadow

Front cover  Please Enter Image

Back cover  Please Enter Image

Selling Price In USD
3

Choose a Genre*
History

Show and enable authors to request to participate in your book

2.3 Add a regular chapter:

The author can add a chapter by adding the chapter title, choosing the author or the co-author to assign the chapter to him/her, setting the deadline for editing the chapter, and writing the sequence of this chapter among other chapters.

Create New Book Chapter

Chapter Title

Number

Assign Author

Deadline

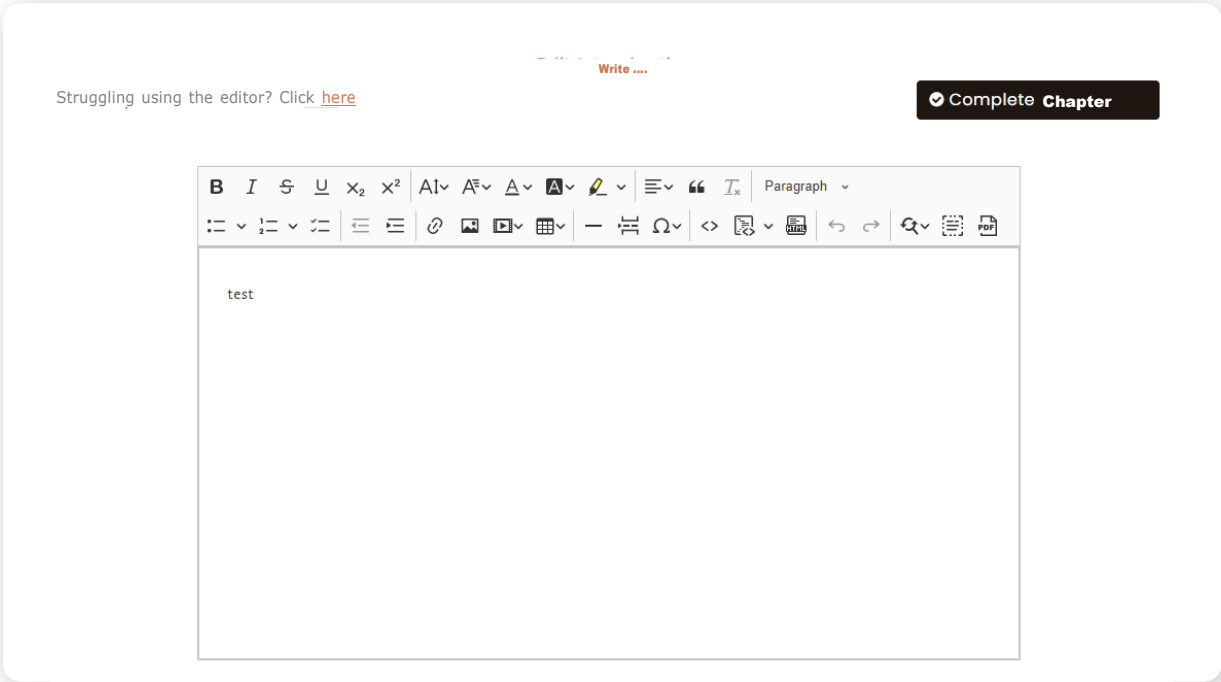
Add more [Co-authors](#).

2.4 Edit a chapter/introduction chapter:

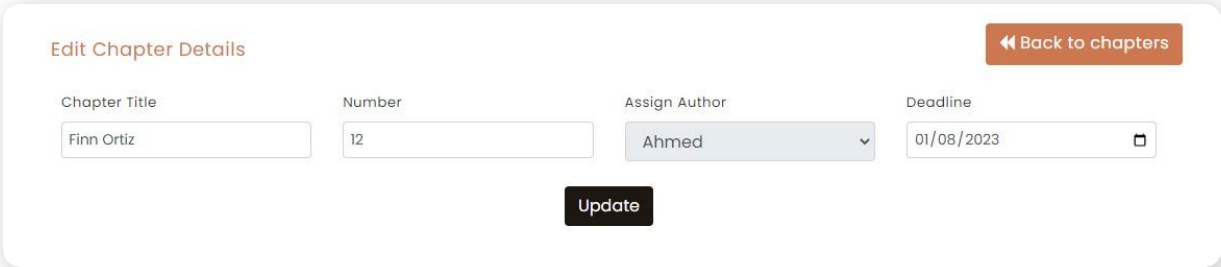
The author or the co-author - who was assigned to this chapter - (with a valid subscription) can edit the chapter content and style this content as he/she likes.

After completing the chapter content, he/she can finish this chapter and inform the main author by email (in case he/she is a co-author in this book).

The author can request to re-edit the chapter from the co-author and add his remarks.



Only the author can edit the chapter details.



2.5 Delete chapter:

The author can delete any chapter.

2.6 Complete book:

The author can complete the book (only if all chapters and the introduction chapter are finished).

2.7 Re-edit book:

The author can re-edit the book again after completing it.

2.8 Toggle visibility on the system:

After completing the book, the author can toggle the visibility of the book (if any user can view this book and its contents or not).

2.9 Read a book:

The author can read the book to check its contents by order: (**introduction chapter** then **all regular chapters**).

After completing the book, the author can read the full book by order: (**front cover, title of the book, table of contents, introduction chapter, all regular chapters ordered by the sequence, and the back cover**) to revise the book.

2.10 Download book:

After completing the book, the author can download the book as a PDF

2.11 Delete book:

The lead author can delete the book, then he / she will have 14 days before the book is completely deleted.

In this period the lead author can restore the book any time.

2.12 Invite a co-author:

The author can invite a co-author to participate in writing the book.

The invitee co-author can be a registered user, in which case the author should choose the author and view the end date of the subscription of every author.

The invitee co-author can be a non-registered user, in which case the author should type his name and email.

The invitee will receive an email to accept or decline this invitation.

This Book Authors Show active authors

Authors source list

Choose Invite

copy CSV Excel PDF print Search: Show 10 entries

2.13 View co-authors:

The author can show all active co-authors (who accept the invitation) and has the ability to remove them from this book.

Also, the author can show all inactive co-authors (who didn't respond to the invitation) and has the ability to remove this invitation or send an email a gain to remind them of the invitation.

2.14 View book requests:

The author can show book requests to join the book and accept or decline them.

2.15 View all invitations:

Any user can view all invitations (received invitations, sent invitations to registered users, and sent invitations to non-registered users).

Also, the user can delete any sent or received invitations.

Sent Invitations

copy CSV Excel PDF print Search: Show 10 entries

AUTHORS	BOOK	ROLE	STATUS	DATE	ACTIONS
Islam	Mystery of Universe	Co Author	Accepted - Date, Invalid Date	Dec 29 2022, 12:25:02 PM	
Nahla	Mystery of Universe	Co Author	Accepted - Date, Invalid Date	Dec 29 2022, 12:25:02 PM	
Mohamed	Magazine	Co Author	Rejected - Date, Invalid Date	Dec 29 2022, 12:25:02 PM	
Islam	The Declaration of Faith	Co Author	Rejected - Date, Invalid Date	Dec 29 2022, 12:25:02 PM	

Showing 1 to 8 of 8 entries Previous 1 Next

2.16 Request to buy the book:

Any visitor can request to buy the book from the main author, and the author will contact the visitor accordingly.

2.17 View all buying requests:

The author can view all the requests to buy his/her books, and contact them by email.

Books Buying Requests

copy CSV Excel PDF print

Search: Show 10 entries

	BOOK	NAME	EMAIL	PHONE	MESSAGE
+	Magazine	Dorcas Thompson	elda.bechtelar@legros.com	+1-820-466-7526	iqRRpA5s0Wo60PVYBQIFX5FGRvVk GeA3x02x22Kqmi47DvLFTy7ZygPHh czLGgfoCqN41GjAqd8clzY68YZwR... Read more
+	Magazine	Amalia Kiehn	rita82@larson.com	(831) 966-2628	0SUm5e24hxyysHwllIQn6djgU3BVS ry2c5YrIfSS0sWKWx17RXibTtz0J3wO NKQt5PE8q8N3PUE4rqcavn6Oxp... Read more
+	Mystery of Universe	Aaliyah Zulauf	zemplak.alva@ledner.com	+1 (678) 885-2455	TviWeiEWUF9Dpl8B5p3nxOxvVxRYU loixdkQKhAPaSiSbLTJrwnKPiVITnK3i oRaZicBeKwFjtIOIhEsefBeclZ8ENU... Read more
+	Magazine	Noemy Rogahn V	leonora89@harber.com	+1 (770) 997-6584	4zHKPz72j11Vi5vB9piHDS23v7oU7Tb 6knAAWJMkEjxSpalpnqq4i6VeyazN ghViv3FqLhE7U42EaOFUI8RpoVzxb... Read more
+	Mystery of Universe	Rosetta Harris	sabbott@crona.biz	(435) 986-2039	7YSznmzOQUZlbnfOsIRRicwIWdK4JE NX2v5TybcrFMjKlw5cVcY4oDMnq GNzmd3WV6ZPqwsMz87I2OPLAnfR... Read more

Showing 1 to 10 of 12 entries


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2.18 Edit profile:

Any user can edit his/her profile info, he/she has the ability to change his/her name, username, mobile number, country, gender, interests, bio, social links, or image.

Also, he/she has the ability to change his password.

Edit Details

Name*	Ahmed	Username*	penpeers
Email*	penpeers@gmail.com	Mobile Number*	mobile number
Country*	Qatar	Gender*	Female
Interests	Business Fiction		
Bio	I write books about carriages, corsets, and smartwatches. My books have received starred reviews in Publishers Weekly, Library Journal, and Booklist. I'm a What's New Bestseller.		
Twitter	Twitter	FaceBook	FaceBook
LinkedIn	LinkedIn	YouTube	YouTube
Instagram	Instagram	Whatsapp	Whatsapp
Image	Upload Image		
	<input type="checkbox"/> Revert to Default Image		
			
	<input type="submit" value="Submit"/>		

Change Password

Current Password*	Current Password	<input type="checkbox"/>
New Password*	New Password	<input type="checkbox"/>
Confirm new password*	Confirm new password	<input type="checkbox"/>
	<input type="submit" value="Change Password"/>	

2.19 Delete account:

The user can delete his/her account permanently.

2.20 Subscribe to plan:

The user can try the platform for (15 days) for free and then subscribe to one of the plans (100 USD - annually) or (250 USD -triennially)

– When the subscription expired and becomes invalid, the user has a 60 days grace period in which he/she can still perform any actions except create a new book –

2.21 Explore all books:

Any visitor can explore all public books and show any book in detail (its title, front and back covers, description, genre, rate, and reviews).

Only the registered users can add a rating and review for the book.

The screenshot displays a web interface for a book catalog. On the left, there is a sidebar titled "BOOKS GENRES" with a list of categories and their respective counts:

Genre	Count
All Books	
History	2
Science	0
Science Fiction	2
Technology	0
Literature	1
Mystery	2
Romance	1
Children's Literature	0
Sport	0
Music	0
Art	2

The main content area is titled "BOOKS LOOKING FOR CO-AUTHORS" and shows "Showing 1–10 of 10 results". A "Sample Books" dropdown menu is visible in the top right. The books are displayed in a grid of two rows and four columns:

- OUR WORLD OUR LIFE** by LEBMID NOISSA: "Suffered lebmid alteration in some ledmid form."
- War Of Dragon** by Moren Nicol: "There are many variations of passages of Lorem."
- Rabiul Vom** by ART OF ILLUSTRATOR: "It is a long established fact that a reader will be distracted by the readable content of a page when looking at its layout."
- The Wild Beauty** by Anissa TanooAla, Farah Alawadji, Munirah Al-Munirah, and Farah Alawadji.
- Mystery of Universe** by SUSAN MEHAI.
- MAGAZINE** by The weekend global vision.
- LIVING IN THE LIGHT** by KATI GAWAIN.
- memorise**.

BOOKS GENRES

All Books

History 2

Science 0

Science Fiction 2

Technology 0

Literature 1

Mystery 2

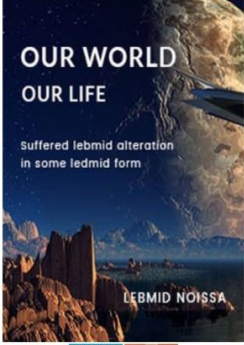
Romance 1

Children's Literature 0

Sport 0

Music 0

Art 2



Our World Our Life

★★★★☆

Authors of this book: [Mohamed](#)

Genre: [History](#)

Selling Price: 17\$

[Request To Buy](#) [Book Sample](#)

[Facebook](#)
[Twitter](#)
[LinkedIn](#)
[Telegram](#)
[WhatsApp](#)
[Print](#)
[Share](#)
or

[Mobile](#)

BOOK SUMMARY

In this scientifically informed account of the changes in nature over the last century, award-winning broadcaster and natural historian David Attenborough shares a lifetime of wisdom and a hopeful vision for the future. Goodreads Choice Award Winner for Best Science & Technology Book of the Year*

2.22 Create a feed:

Any registered user can create a feed post, he should add its title, content, and image.

The feed will be pending until the admin approves it, then it will be visible to anyone on the feeds page.


Create Feed

Feed Title*

Feed Description*

Enter Feed Description

Image



Please Enter Image

I Agree to terms & conditions









2.23 Control a feed:

The author can show his written feeds and he has the ability to edit or delete them.

My Feeds List

copy CSV Excel PDF print

Search: Show 10 entries

TITLE	DESCRIPTION	DATE	ACTIONS
Idella Reilly	Quia ducimus ex quae provident illo itaque. Hic do...	Dec 29 2022, 12:25:02 PM	 
Stanton Rice	Optio velit consequuntur aliquam. Distinctio maxim...	Dec 29 2022, 12:25:02 PM	 
Extinction is not a foregone conclusion	The wastefulness of extinction is perhaps best hig...	Dec 29 2022, 12:25:02 PM	 
Could Space-based Satellites Power Remote Mines?	Many space-based technologies are still looking fo...	Dec 29 2022, 12:25:02 PM	 

Showing 1 to 4 of 4 entries






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2.24 Explore all feeds:

Any visitor can view all feeds, read any feed, and show comments and replies.

Only registered users can comment or reply to the feed.








RECENT 5 FEEDS

-  Hubble Views a Star-Studded Cosmic Cloud
Dec 29 2022
-  Could Space-based Satellites Power Remote Mines?
Dec 29 2022
-  Digital libraries
Dec 29 2022
-  Virtual Reality Statistics to Know in 2023
Dec 29 2022
-  Fortnite settles child privacy and trickery claims
Dec 29 2022



Idella Reilly

Dec 29 2022 Ahmed

      or 

[READ FEED](#) [COMMENTS](#)

Quia ducimus ex quae provident illo itaque. Hic dolorem suscipit dolores totam modi qui aut. Ipsum reiciendis quibusdam enim unde odio quibusdam sed id. Corporis sed quod laudantium sit quas neque.

3 Guide to use the platform

3.1 Explore feeds:

3.1.1 If you are a registered user:

- 3.1.1.1 Under the **Leave a comment** heading, write your comment and click **submit**, to add a comment
- 3.1.1.2 To add a reply to any comment, click on the **Reply** button at the bottom of the comment
- 3.1.1.3 Write your reply and click **Submit** or **Cancel** to cancel the reply

3.2 Explore books:

- 3.2.1 Click the **BOOKS** link in the navbar
- 3.2.2 Click on any genre in the sidebar to filter the books
- 3.2.3 You can sort the books
- 3.2.4 Click on any book to start exploring
- 3.2.5 Click on social media icons to share the book on social media (Twitter tweet, LinkedIn post, Facebook post, Telegram message, Whatsapp message, email, copy the link URL, or share by mobile)
- 3.2.6 Click on the **Reviews** button to show the authors' reviews of the book
- 3.2.7 **If you are a registered user:**
 - 3.2.7.1 In the reviews section, choose the rating of the book by clicking on the number of stars and write your review
 - 3.2.7.2 Click **SUBMIT REVIEW** to add your review

3.3 Request to join a book:

- 3.3.1 Click the **HOME** link in the navbar
- 3.3.2 Under the heading **BOOKS LOOKING FOR CO-AUTHORS** click on **Show All** button
- 3.3.3 Choose the book you want
- 3.3.4 Click on Request to join button
- 3.3.5 **If you are a non-registered user:**
 - 3.3.5.1 Write your name, email, bio, and your message to the author

3.3.6 If you are a registered user:

- 3.3.6.1 Write your message
- 3.3.7 Check I am not a robot checkbox
- 3.3.8 Check the checkbox
- 3.3.9 Click **Send** to send the request to the book author

3.4 Request to buy a book:

- 3.4.1 Click the **HOME** link in the navbar
- 3.4.2 Under the heading BOOKS LOOKING FOR CO-AUTHORS click on Show All button
- 3.4.3 Choose the book you want
- 3.4.4 Click on Request to Buy button
- 3.4.5 Write your name, email, phone, and your message to the author
- 3.4.6 Check I am not a robot checkbox
- 3.4.7 Check the checkbox
- 3.4.8 Click **Send** to send the request to the book author

3.5 Register process:

- 3.5.1 From the navbar click on the user icon
- 3.5.2 Click on the **Register** link
- 3.5.3 Choose the plan that fits you
- 3.5.4 Write your name, username, email, country, password, and confirm password
- 3.5.5 Check I am not a robot checkbox
- 3.5.6 Check the checkbox
- 3.5.7 Click the **Register** button

3.6 Edit profile:

- 3.6.1 From the navbar click on the user icon
- 3.6.2 Click on the **My Account** link
- 3.6.3 Change/add data in the input fields (name, username, mobile, country, gender, interests, bio, Twitter, Facebook, LinkedIn, YouTube, Instagram, or WhatsApp)
- 3.6.4 To change your profile picture, you can revert the default image by checking the checkbox **Revert to Default Image**

- 3.6.5 Or click on **Choose Image** button, and choose the image from your device
- 3.6.6 Crop the image
- 3.6.7 Click the **Done cropping** button
- 3.6.8 To save all changes, click **Submit** button
- 3.6.9 From the second section
- 3.6.10 If you want to change your password, write your current password, new password, and rewrite your new password
- 3.6.11 Click the **Change password** button to submit

3.7 Delete your account:

- 3.7.1 From the navbar click on the user icon
- 3.7.2 Click on the **Account Status** link
- 3.7.3 Click on the **Delete my account** button

3.8 Create a feed:

- 3.8.1 From the navbar click on the user icon
- 3.8.2 Click on the **My Dashboard** link
- 3.8.3 Click on the **My Feed** link from the sidebar
- 3.8.4 Click on **Add New** button
- 3.8.5 Write a post title, description and choose an image
- 3.8.6 Click **Create**

3.9 Control feeds:

- 3.9.1 From the navbar click on the user icon
- 3.9.2 Click on the **My Dashboard** link
- 3.9.3 Click on the **My Feed** link from the sidebar
- 3.9.4 From the Actions column, you can click on the brown button to **edit** the feed
- 3.9.5 Or you can click on the red button to **delete** the feed

3.10 Create a book:

- 3.10.1 From the navbar click on the user icon
- 3.10.2 Click on the **My Dashboard** link
- 3.10.3 Click on **Create book** link from the sidebar

- 3.10.4 Write a book title and description and choose the book genre and language
- 3.10.5** Upload the front cover and back cover images by clicking on **Choose file** button then choose the image from your device, crop the image, and click **Done cropping**
- 3.10.6 If you want to enable receiving requests to join in writing the book, then click on the switch button
- 3.10.7 Click **Create** button to save the changes

3.11 Control a book:

- 3.11.1 From the navbar click on the user icon
- 3.11.2 Click on the **My Dashboard** link
- 3.11.3 Click on the **My Books** link from the sidebar
- 3.11.4** Find the book row you are looking for, and click on the **Status** column of that row
- 3.11.5 Click on the **Actions** tab
- 3.11.6 From the first section, you can edit the book by changing the desired data, and clicking on **Submit** button to save the changes.
- 3.11.7 From the last section, you can delete a book by clicking on the **Delete this book** button

3.12 Complete book:

- 3.12.1 From the navbar click on the user icon
- 3.12.1 Click on the My Dashboard link
- 3.12.1 Click on the My Books link from the sidebar
- 3.12.1 Find the book row you are looking for, and click on the Status column of that row
- 3.12.1 Click on the Actions tab
- 3.12.1 From the second section under the heading Actions, click on the Complete the book button to publish the book (*you must complete all chapters to enable completing the book*)

3.13 Re-edit book:

3.13.1 From the navbar click on the user icon

3.13.2 Click on the **My Dashboard** link

3.13.3 Click on the **My Books** link from the sidebar

3.13.4 Find the book row you are looking for, and click on the **Status** column of that row.

3.13.5 Click on the **Actions** tab

From the second section under the heading Actions, click on the **Re-edit the book** button, to continue editing the book (*the book must be in a completed state.*)

3.14 Delete / Restore a book:

3.14.1 From the navbar click on the user icon.

3.14.2 Click on the **My Dashboard** link.

3.14.3 Click on the My Books link from the sidebar.

3.14.4 Find the book row you are looking for, and click on the **Status** column of that row.

3.14.5 From the last section under the heading **Danger zone**, click on the Delete This Book button.

3.14.6 Click on **OK** button in the popup.

3.14.7 To restore the book, click on **Restore book** button.

3.15 Read / Download the book:

3.15.1 From the navbar click on the user icon

3.15.2 Click on the **My Dashboard** link

3.15.3 Click on the **My Books** link from the sidebar

3.15.4 Find the book row you are looking for, and click on the **Status** column of that row

3.15.5 The book must be complete to read or download the full book with the covers and table of contents.

3.15.6 Click on **View all chapters** button to read chapters

3.15.7 Click on **Download all chapters** button to download the chapters as

a PDF file

3.15.8 Or if the book is completed:

3.15.8.1 Click on the **Actions** tab

3.15.8.2 From the second section under the heading **Actions**, click on the **Read this book** button, to read all book and revise it.

3.15.8.3 From the second section under the heading **Actions**, click on **Download this book** button, to download the full book as a PDF file.

3.16 Show/hide the book on the system:

3.16.1 From the navbar click on the user icon

3.16.2 Click on the **My Dashboard** link

3.16.3 Click on the **My Books** link from the sidebar

3.16.4 Find the book row you are looking for, and click on the **Status** column of that row

3.16.5 The book must be complete to show or hide the book.

3.16.6 Click on the **Actions** tab

3.16.7 From the second section under the heading **Actions**, click on **Show book on the system** button, to enable the visitors and authors of the platform to read the book and review it.

3.16.8 From the second section under the heading **Actions**, click on **Hide book on the system** button, to prevent the visitors and authors of the platform to read the book and review it.

3.17 Add chapter:

- 3.17.1 From the navbar click on the user icon
- 3.17.2 Click on the **My Dashboard** link
- 3.17.3 Click on the **My Books** link from the sidebar
- 3.17.4 Find the book row you are looking for, and click on the book title in the **Book** column of that row
- 3.17.5 Click on the **Chapters** tab
- 3.17.6 From the first section
- 3.17.7 Write a chapter title and an author or co-author, and set a deadline for chapter
- 3.17.8 Write a sequence number of the chapter (The order of the chapter in the book)
- 3.17.9 Click on the **Save** button.

3.18 Edit chapter:

- 3.18.1 From the navbar click on the user icon
- 3.18.2 Click on the **My Dashboard** link
- 3.18.3 Click on the **My Books** link from the sidebar
- 3.18.4 Find the book row you are looking for, and click on the book title in the **Book** column of that row
- 3.18.5 Click on the **Chapters** tab
- 3.18.6 From the second section in the table, find the chapter you want to edit (*If the name of the author in the first column is red, then the author/co-author needs to renew his plan to edit the chapter*)
- 3.18.7 Click on the chapter name
- 3.18.8 You can edit chapter details from the form by changing the data, then clicking the **Update** button (if you are the author of the book)
- 3.18.9 To edit a chapter's content, write the content in the text area
- 3.17.10 Click on the **Complete chapter** button above the text area after completing the chapter, to inform the author that the chapter is

completed

3.17.11 If you want to re-edit the chapter, click on the **Re-edit chapter** button above the text area to inform the author that the chapter is incomplete.

3.19 Request from co-author to re-edit the chapter content:

3.19.1 If you are the author of the book:

3.19.2 From the navbar click on the user icon

3.19.3 Click on the **My Dashboard** link

3.19.4 Click on the **My Books** link from the sidebar

3.19.5 Find the book row you are looking for, and click on the book title in the **Book** column of that row

3.19.6 Click on the **Chapters** tab

3.18.7 From the second section in the table, find the chapter you want to edit *(If the author's name is red, then the author/co-author needs to renew his plan to edit the chapter)*.

3.18.8 Click on the chapter name *(The chapter must be completed)*

3.18.9 Click on the **Re-edit chapter** button above the text area

3.18.10 Write your remarks to the co-author in the text area in modal

3.18.11 Click the **Send** button to send an email to the co-author with your Remarks.

3.20 Edit introduction chapter content:

3.20.1 From the navbar click on the user icon

3.20.2 Click on the **My Dashboard** link

3.20.3 Click on the **My Books** link from the sidebar

3.20.4 Find the book row you are looking for, and click on the book title in the **Book** column of that row

3.20.5 Click on the **Introduction** tab

3.20.6 Write the content in the text area

3.20.7 After completing the chapter, click on the **Complete introduction** button above the text area.

3.20.8 If you want to re-edit the chapter, click on the **Re-edit introduction** button above the text area to inform the author that the chapter is incomplete

3.21 Delete chapter:

3.21.1 From the navbar click on the user icon

3.21.2 Click on the **My Dashboard** link

3.21.3 Click on the **My Books** link from the sidebar

3.21.4 Find the book row you are looking for, and click on the book title in the **Book** column of that row

3.21.5 Click on the **Chapters** tab

3.21.6 From the second section in the table, find the chapter you want to edit

3.21.7 Click on the red button in the last column (**Delete chapter**)

3.22 Invite a co-author:

- 3.22.1 From the navbar click on the user icon
- 3.22.2 Click on the **My Dashboard** link
- 3.22.3 Click on the **My Books** link from the sidebar
- 3.22.4 Find the book row you are looking for, and click on the book title in the **Book** column of that row
- 3.22.5 Click on the **Authors** tab
- 3.22.6 Choose a type of invitee (registered or non-registered)

3.22.7 If the invitee is registered:

- 3.22.7.1 Click on the **Continue** button
- 3.21.7.1 Click on any author to select him and click it again to unselect, you can view the end date of the subscription of each author (*The authors with gray ribbon are invited before, and can't invite them another.*)
- 3.21.7.1 Click on the Invite selected button

3.22.8 If the invitee is non-registered:

- 3.22.8.1 Write the email of the invitee
- 3.22.8.2 Write the name of the invitee
- 3.22.8.3 Click on the **Invite** button

3.23 Get inactive authors and co-authors:

- 3.23.1 From the navbar click on the user icon
- 3.23.2 Click on the **My Dashboard** link
- 3.23.3 Click on the **My Books** link from the sidebar
- 3.23.4 Find the book row you are looking for, and click on the book title in the **Book** column of that row
- 3.23.5 Click on the **Authors** tab
- 3.23.6 Click on the **Show active authors** switch button
- 3.23.7 To return to active users, click on the **Show inactive authors** switch button

3.24 Get book requests:

- 3.24.1 From the navbar click on the user icon
- 3.24.2 Click on the **My Dashboard** link
- 3.24.3 Click on the **My Books** link from the sidebar
- 3.24.4 Find the book row you are looking for, and click on the book title in the **Book** column of that row
- 3.24.5 Click on the **Authors** tab
- 3.24.6 Click on the **Join Book** Requests tab
- 3.24.7 From the last column of every user, you can decline or accept the request